

SETTLEMENT/RETURNING RESIDENT/EEA FAMILY PERMIT CATEGORIES CHECK LIST

VISA APPLICATIONS ARE ASSESSED ON THE INFORMATION PROVIDED ON THE APPLICATION FORM AND DOCUMENTS SUBMITTED. FOR FURTHER INFORMATION ABOUT APPLYING FOR A VISA GO TO www.vfs-uk-ke.com AND www.ukvisas.gov.uk . IN ORDER TO ASSESS YOUR VISA APPLICATION, YOU ARE ADVISED TO SUBMIT THE FOLLOWING AND ANY OTHER DOCUMENTS YOU CONSIDER RELEVANT TO YOUR APPLICATION.

YOU ARE ADVISED TO SUBMIT ORIGINAL DOCUMENTS, ACCOMPANIED BY PHOTOCOPIES. ALL BANK STATEMENTS SHOULD ORIGINATE FROM THE ISSUING BANK AND SHOULD NOT BE INTERNET PRINTOUTS. SUCH STATEMENTS MAY NOT BE ACCEPTED. FOR DOCUMENTS ORIGINATING OVERSEAS, LEGALLY CERTIFIED COPIES WILL BE ACCEPTED.

VFS WILL ONLY ADVISE ABOUT DOCUMENTARY REQUIREMENTS.

ORIGINAL DOCUMENTS MAY BE RETAINED BY THE BRITISH HIGH COMMISSION, IF YOU DO NOT SUBMIT COPIES.

WHERE AN APPLICANT IS UNDER 18 YEARS OF AGE, YOU SHOULD PROVIDE THE ORIGINAL BIRTH CERTIFICATE. PARENTS/GUARDIAN SHOULD PROVIDE WRITTEN CONSENT FOR APPLICANTS TO TRAVEL WITH COPIES OF ID OR PASSPORT. IN THE EVENT OF A SOLE PARENT YOU ARE ADVISED TO SUBMIT ANY EVIDENCE OF SOLE RESPONSIBILITY.

Completed VAF in lack Ink			Bank form for each set of bank statements provided		
Appropriate passport size picture			Photocopy of passport data page		
IOM TB certificate (if aged 11 and over)			Valid Passport (at least 6 months validity)		
UK SPONSORS DOCUMENTS					
	Original	Copy		Original	Copy
Certified copy of passport/status in UK			Utility Bills		
Bank statements covering the last 6 months			Pay Slips		
Mortgage documents/Tenancy Agreement			Letter from employer		
FINANCIAL SPONSORS DOCUMENTS					
Letter from sponsor(s) confirming sponsorship			Evidence of sponsors source of income		
Bank statements covering the last 6 months for ALL financial sponsors			Sponsors business/tax registration documents		
APPLICANTS DOCUMENTS					
Personal bank statements covering the last 6 months			Evidence of current employment/self-employment/business/studies		
Birth certificate			Marriage certificate		
OTHER DOCUMENTS (AS RELEVANT TO YOUR PARTICULAR APPLICATION)					
Evidence that parties to the marriage have met			Children's birth certificate(s)		
Divorce certificate(s) - if either partner is divorced			Evidence of why applicant is settling with one parent only in UK		
Your wedding photographs			Adoption Order		
Evidence that marriage is subsisting			Evidence applicant is dependant relative of someone in the UK		
Money transfer receipts			Sponsorship undertaking form for dependant relatives		
Evidence of prospective employment in UK			Evidence applicant is financially wholly or mainly dependant on UK sponsor		
Evidence no impediment to proposed marriage			Copy of sponsors EEA passport and EEA residence permit		
Evidence that both parents are settled or being admitted for settlement to UK			Evidence that the EEA national is a 'qualified person'		

RETURNING RESIDENT

Evidence you were settled in the UK when you last left.			Evidence that you have not been away for more than two years		
Evidence that you are coming back to live in UK permanently					

ADDITIONAL DOCUMENTS

Staff Initial:

Date:

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Declaration:

The British High Commission checks for forged documents submitted with all applications. I, _____ am aware that I need to provide sufficient evidence in support of my application for entry clearance and that failure to do so, may result in my application being refused. I am also aware that BHC will make enquiries with relevant institutions who will release personal information and I agree to the release of such information. In addition, I am aware that should I submit non-genuine documents or make false representation, my application will be refused.

Signature _____ **Date** _____

Staff Initial:

Date: